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Version 1.5, date 1.4.2022

XBID_NEMO_OTH_02: Internal and External Communications

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Approval

Version	Date	Name	Function	Signature

Previous versions

Version	Date	Author	Summary of changes
1.5	1.4.2022	PWG	Added [REDACTED] Updated [REDACTED]
1.4	24.3.2021	LIP 14 (GME) PWG	Changes from GME Added [REDACTED]
1.3	1.9.2020	PWG	Added information about and link to the Contact list. [REDACTED] removed as no longer needed and no longer triggered from any procedure. Added information in various messages, that they should be sent as follow ups to other messages (e.g. <i>This message should be sent only in case the message [REDACTED] has been sent previously.</i>).
1.2	22.11.2019	PWG	[REDACTED] were added.
1.1	26.7.2019	PWG	[REDACTED] [REDACTED] [REDACTED] [REDACTED]

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			<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED] updated recipients according to the table overview.</p> <p>[REDACTED] added.</p> <p>[REDACTED]: removed, not needed.</p>
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Notice	This document is part of the operational manual of XBID and is governed by change control. Any change to this document shall follow the NEMO Change Control procedure, following ANIDOA contract. The content of this document might have evolved by the time you read or use this document. Please contact the NEMO Change Control Administrator to check that this is the latest version before using this document.
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1. Introduction

1.1. Summary

This procedure aims to describe the principles, the content and the parties involved in the NEMOs XBID messages that need to be sent, either by the related NEMO or the IC SPOC, in order to provide an official communication during some particular market situations or technical incidents.

Capitalized terms used in this document shall have the meaning set forth in Annex 1, unless if defined differently in this document.

1.2. Governed / Regulated by

- All NEMO Intraday Operations Agreement (ANIDOA);

1.3. Associated procedures

Preceding procedures:

- XBID_NEMO_BUP_01: Transaction process – backup
- XBID_NEMO_EXC_01: Trade recall
- XBID_NEMO_EXC_03: Market suspension and reactivation
- XBID_NEMO_OTH_03: XBID NEMO Admin
- NEMOs market rules

2. Procedure

2.1. General overview

2.1.1. Communication principles

The Internal Communication messages, **XBID_NEMO**, described in this procedure, define the communication flow between XBID NEMOs towards the predefined contacts of the distribution list of the NEMOs and/or System Provider-DBAG (in case of technical issues).

Internal messages defined in this procedure are, in principle, for NEMOs internal use only.

NEMOs may inform their Market Participants and/or TSOs by adapting and forwarding all messages, according to local procedures.

Remark: the internal communications will be sent to specified parties at the same time.

2.1.2. Distribution list

Predefined messages will be distributed to the relevant recipients by the individual NEMOs, depending on the specific message, according to the local procedures.

NEMOs may inform their Market Participants, their TSOs, CCPs or other stakeholders by adapting and forwarding all the messages, according to local procedures.

When it is required that some or all NEMOs or TSOs need to receive a particular message, the sender should send the message to contacts listed on the sheet “Operational messaging” in the **XBID Operational Contact List** (managed by OPSCOM), see Annex 1.

2.1.3. Messages overview

The following tables provide an overview of all the internal messages that have to be sent in some particular Continuous Intraday Market situations.

Table 1 – Internal Communication messages

Message ID	Internal message name	Procedures involved	Sender	Receiver
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	All NEMOs

2.1.4. Correct treatment of wrongly sent messages

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

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2.1.5. Process clarification

Internal communication messages

[Redacted]

In case a trading service is set on hold, the NEMO Central Admin will inform all NEMOs about this by sending the [Redacted] message.

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

In case a trading service is started up, this message has to be sent by the NEMO Central Admin to all NEMOs.

This message should be sent only in case the message [Redacted] has been sent previously.

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

In case (a) delivery area(s) is/are set on hold the NEMO will inform all NEMOs by sending [Redacted] message.

Message title:

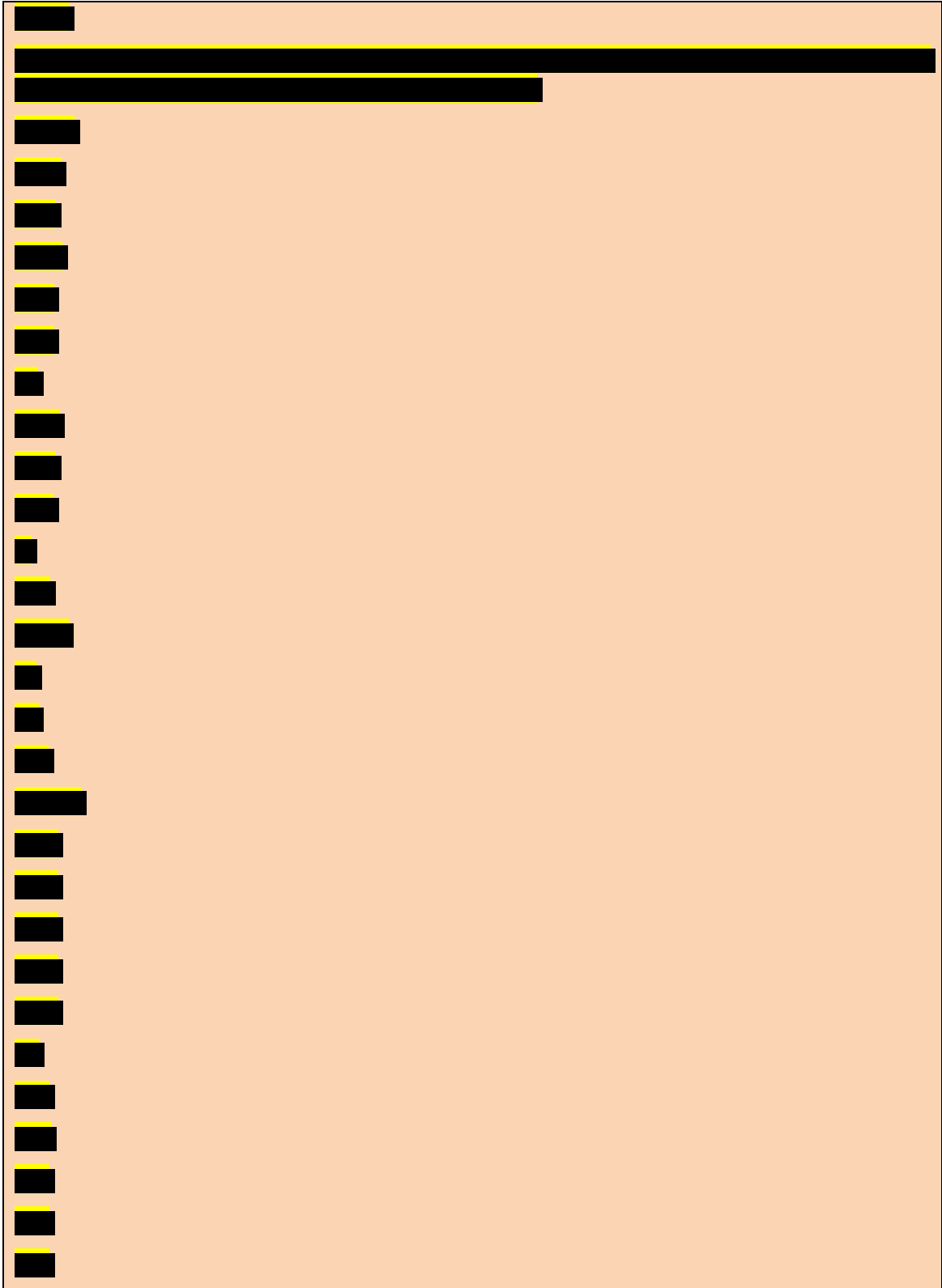
[Redacted]

Message content:

[Redacted]

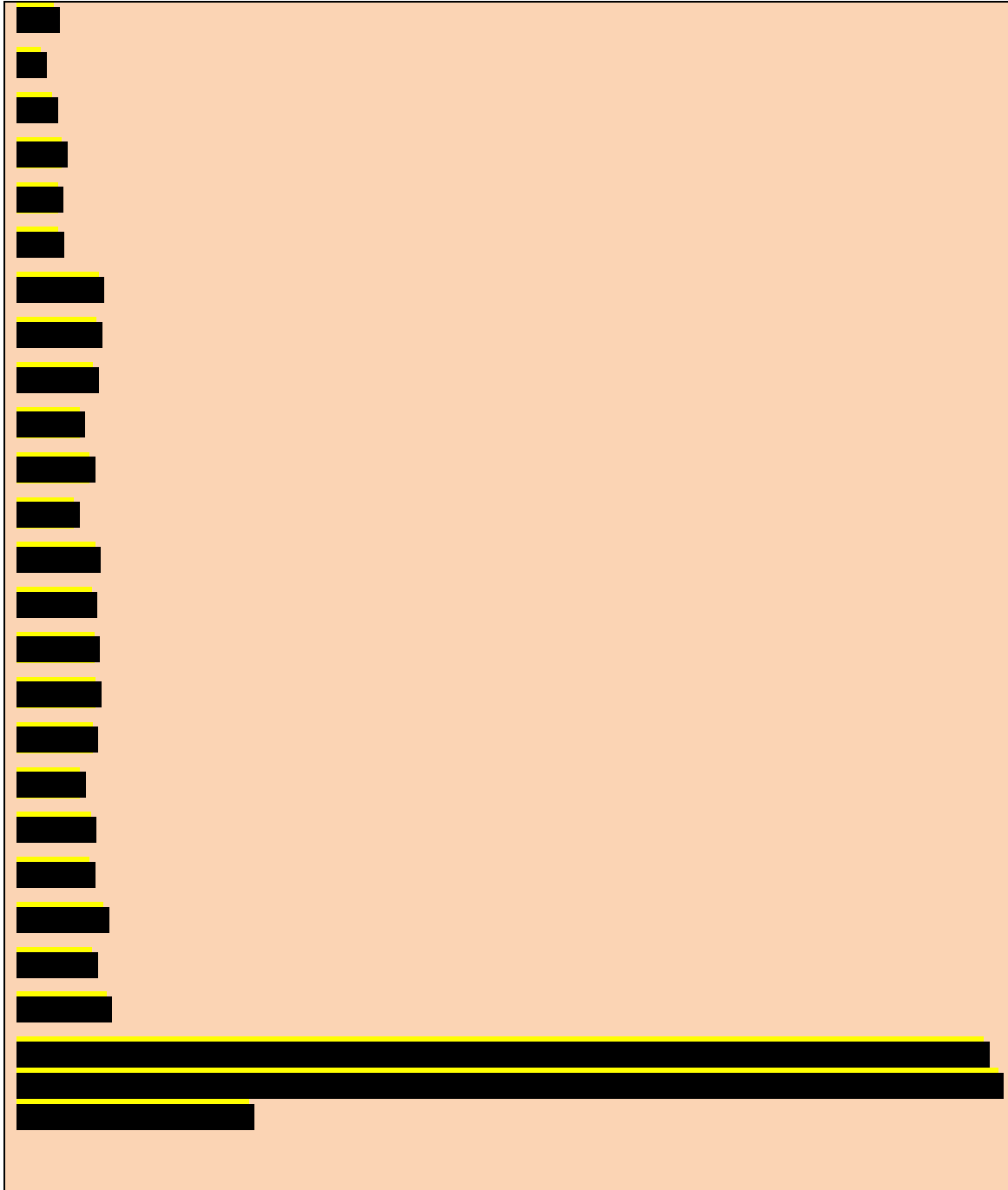
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In case of a delivery area(s) startup, this message has to be sent by the NEMO to all NEMOs.
This message should be sent only in case the message [redacted] has been sent previously.

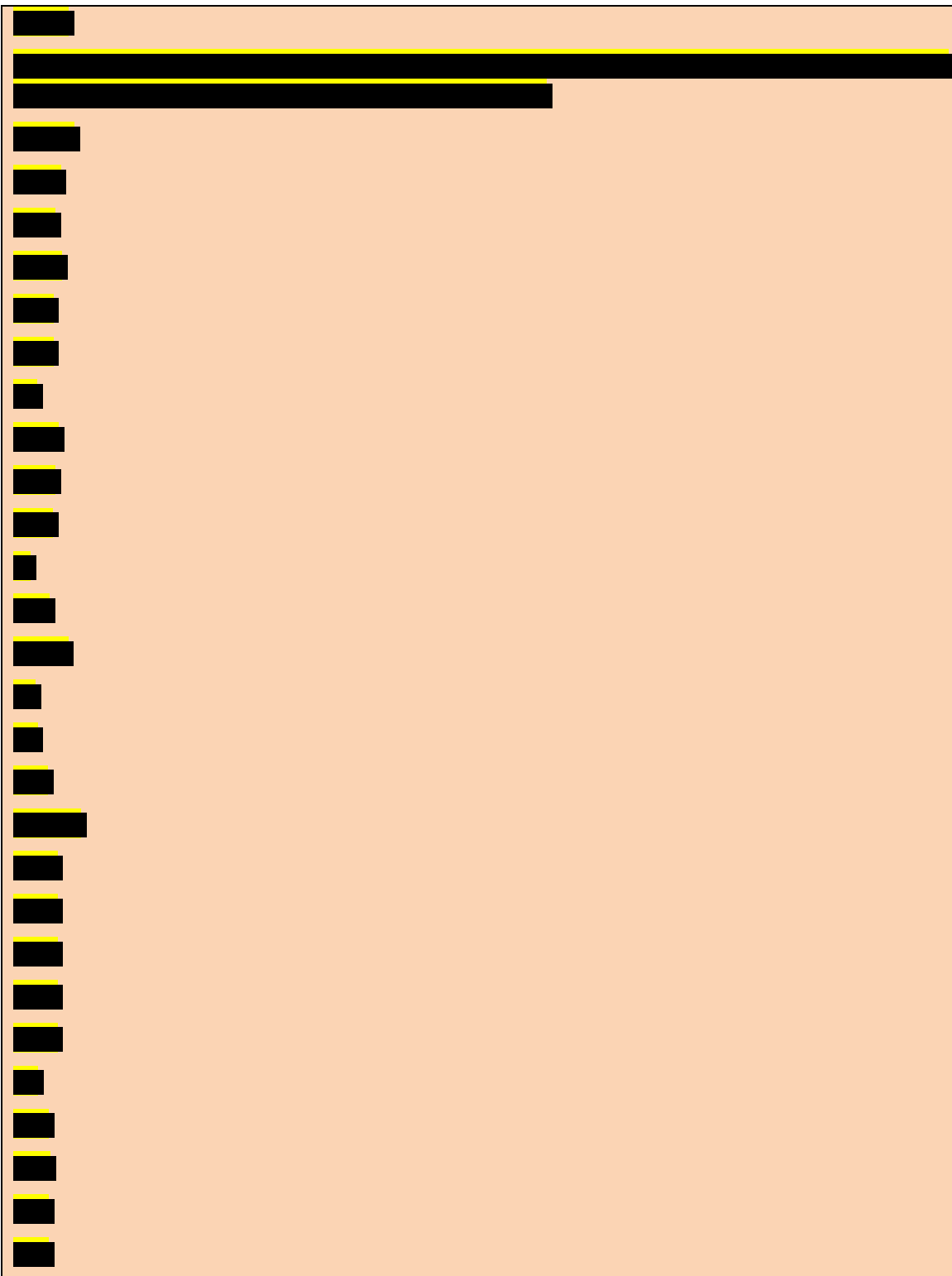
Message title:



Message content:

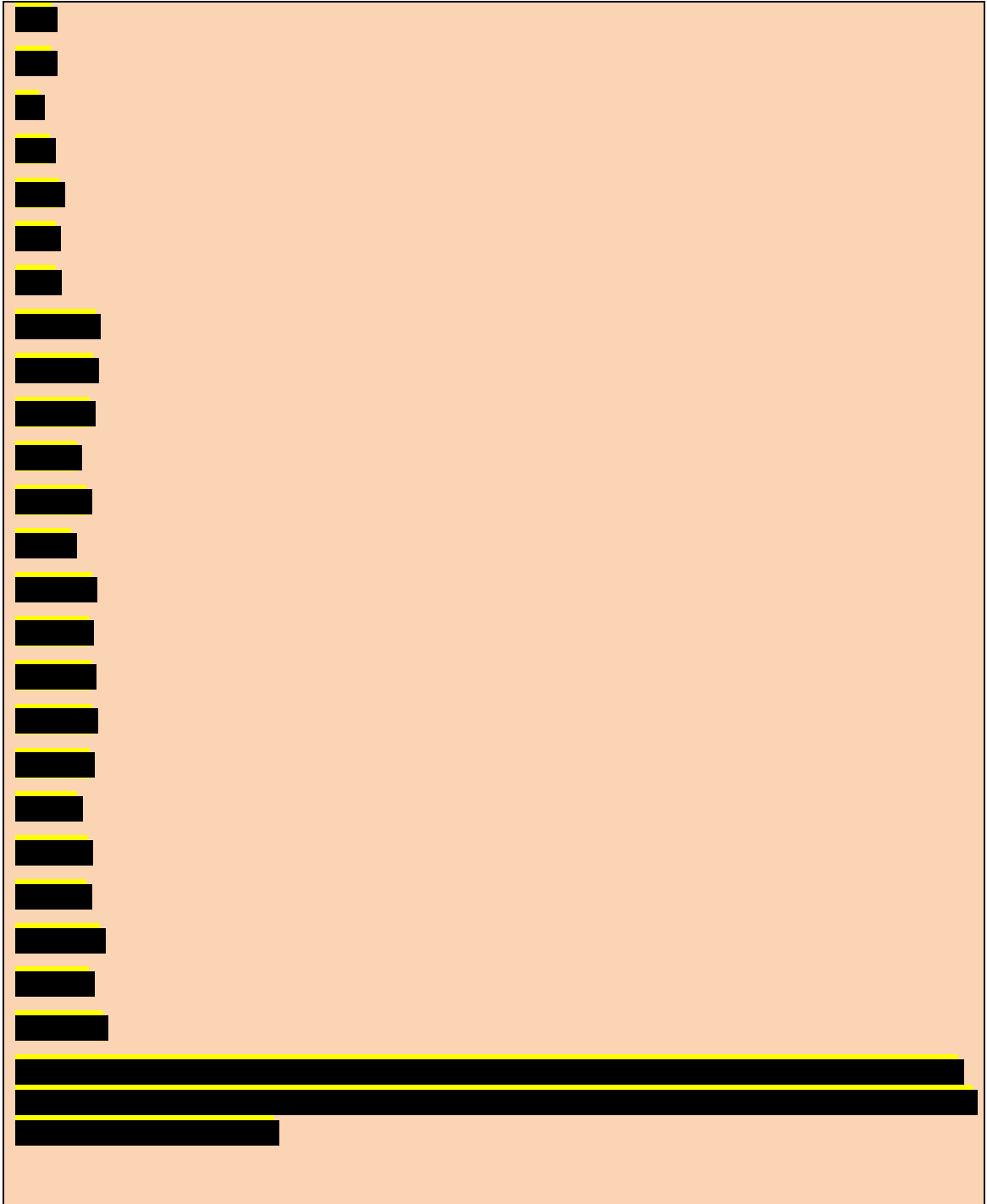
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[Redacted]

In case (a) market area(s) is/are set on hold the NEMO will inform all NEMOs by sending the [Redacted] message.

Message title:

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[Redacted]

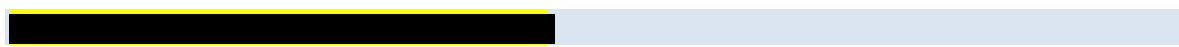
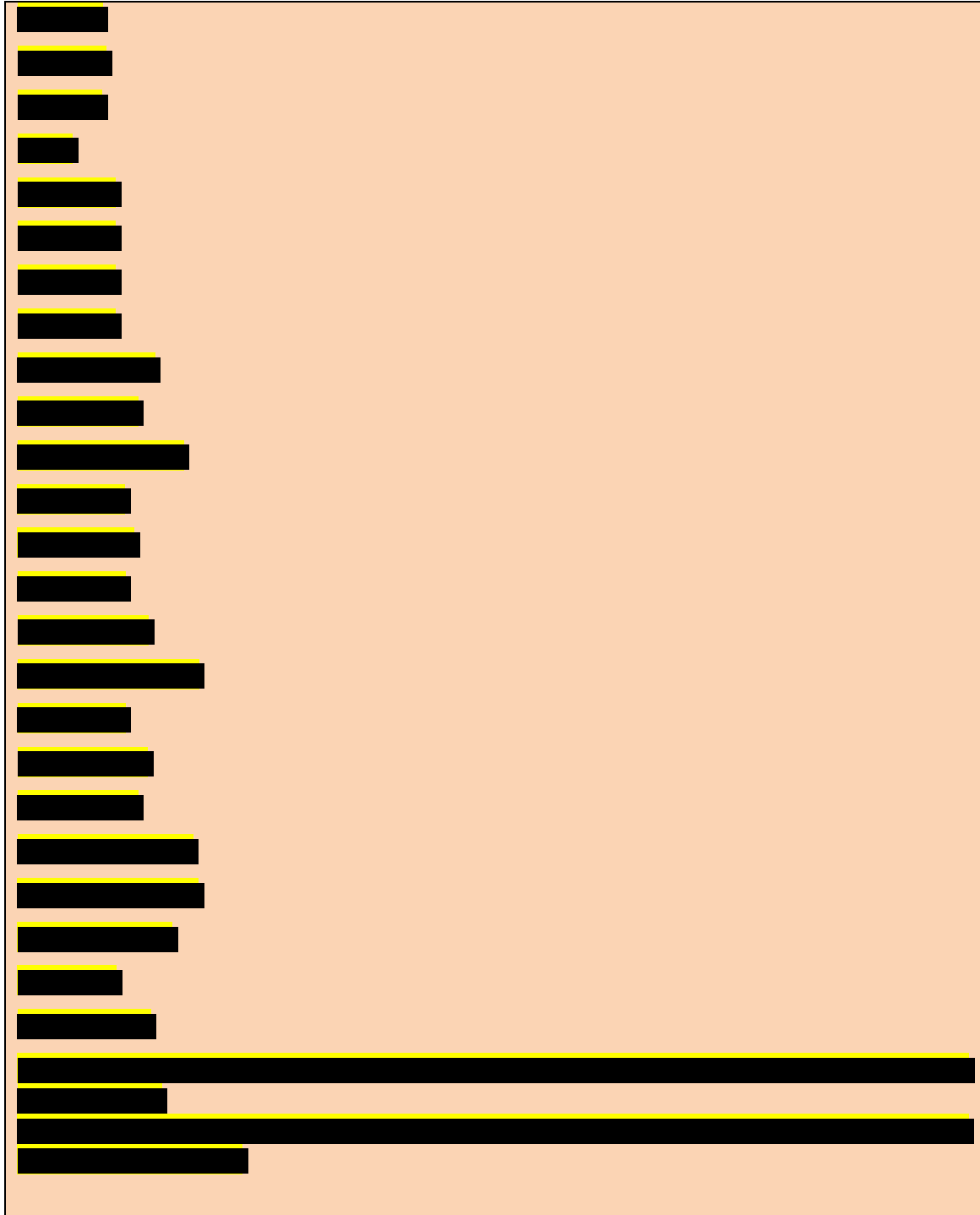
Message content:

[Redacted]

[Redacted]

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In case of a market area(s) startup, this message has to be sent by the NEMO to all NEMOs.

This message should be sent only in case the message [redacted] has been sent previously.

Message title:

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[Redacted]

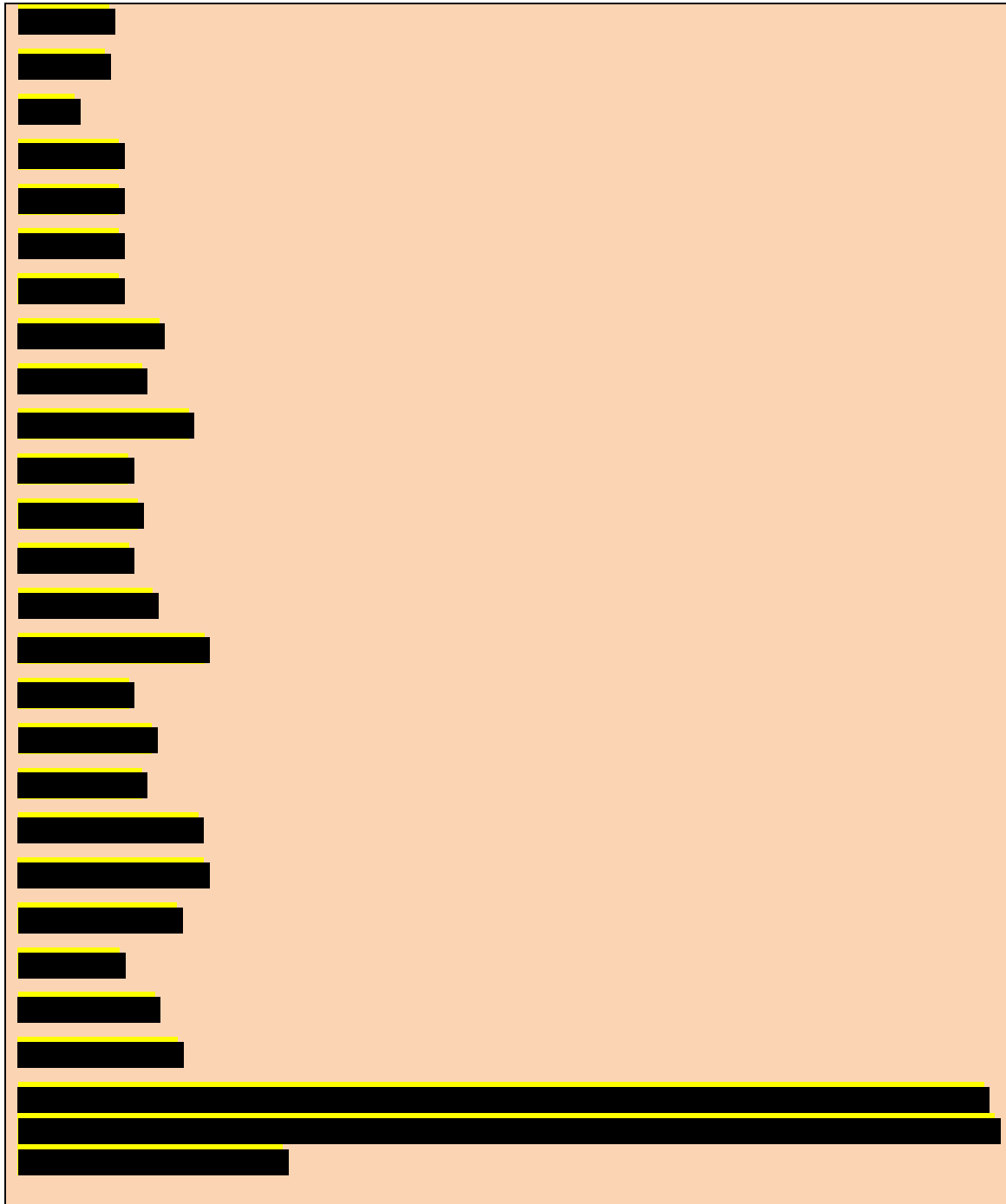
Message content:

[Redacted]

[Redacted]

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[Redacted]

In case of a maintenance on the XBID System, the NEMOs will send the [Redacted] message to the market participants as soon as the maintenance window is decided.

Message title:

[Redacted]

Message content:

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In case the maintenance on the XBID System is finished, the NEMOs will send the [REDACTED] 8 message to the market participants (following the local agreements).

This message should be sent only in case the message [REDACTED] has been sent previously.

Message title:



Message content:



In case the maintenance on the XBID System is cancelled, the NEMOs will send the [REDACTED] message to the market participants (following the local agreements).

This message should be sent only in case the message [REDACTED] has been sent previously.

Message title:



Message content:

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[Redacted]

[Redacted]

[Redacted]

In case the finish of the maintenance on the XBID System is delayed, the NEMOs will send the [Redacted] message to the market participants (following the local agreements).

This message should be sent only in case the message [Redacted] has been sent previously.

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

In case a product is set on hold, the NCA will send the [Redacted] message to all NEMOs.

The related NEMO will forward this message to their related market participants.

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

In case a product is activated, the NCA will send the [Redacted] message to all NEMOs.

The related NEMO will forward this message to their related market participants.

This message should be sent only in case the message [Redacted] has been sent previously.

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Message title:

[REDACTED]

Message content:

[REDACTED]

[REDACTED]

In case a product needs to be modified, the NCA will send the [REDACTED] message to all NEMOs.

The related NEMO will forward this message to their related market participants.

This message should be sent only in case the message [REDACTED] has been sent previously.

Message title:

[REDACTED]

Message content:

[REDACTED]

[REDACTED]

In case a trade recall is performed, the NEMO which initiated the recall will send the [REDACTED] message to all other NEMOs.

Message title:

[REDACTED]

Message content:

[REDACTED]

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[Redacted]

[Redacted]

In case a trade cancellation is performed following the gentlemen's agreement, the NEMO which performed the cancellation will send the [Redacted] message to all other NEMOs.

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

In case a trade cancellation of invalid trade is performed by NCA, the NCA will send the [Redacted] message to all other NEMOs.

Message title:

[Redacted]

Message content:

[Redacted]

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[Redacted]

[Redacted]

In case of a regular XBID Coordinator switch, as soon as the XBID Coordinator switch is completed, the new XBID Coordinator sends the [Redacted] message in order to inform the other NEMOs about the current XBID Coordinator and backup XBID Coordinator.

In case of an exceptional XBID Coordinator switch, the [Redacted] message should be sent instead.

[Redacted]

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

[Redacted]

In case when Colt SPOC performed update of the [Redacted] then Colt SPOC informs all NEMOs about the changes.

Message title:

[Redacted]

Message content:

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[Redacted]

[Redacted]

[Redacted]

In case [Redacted] has to access the [Redacted] will inform Colt SPOC via e-mail and Colt SPOC has to forward this information to all NEMOS.

Message title:

[Redacted]

Message content:

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Message title:

[Redacted]

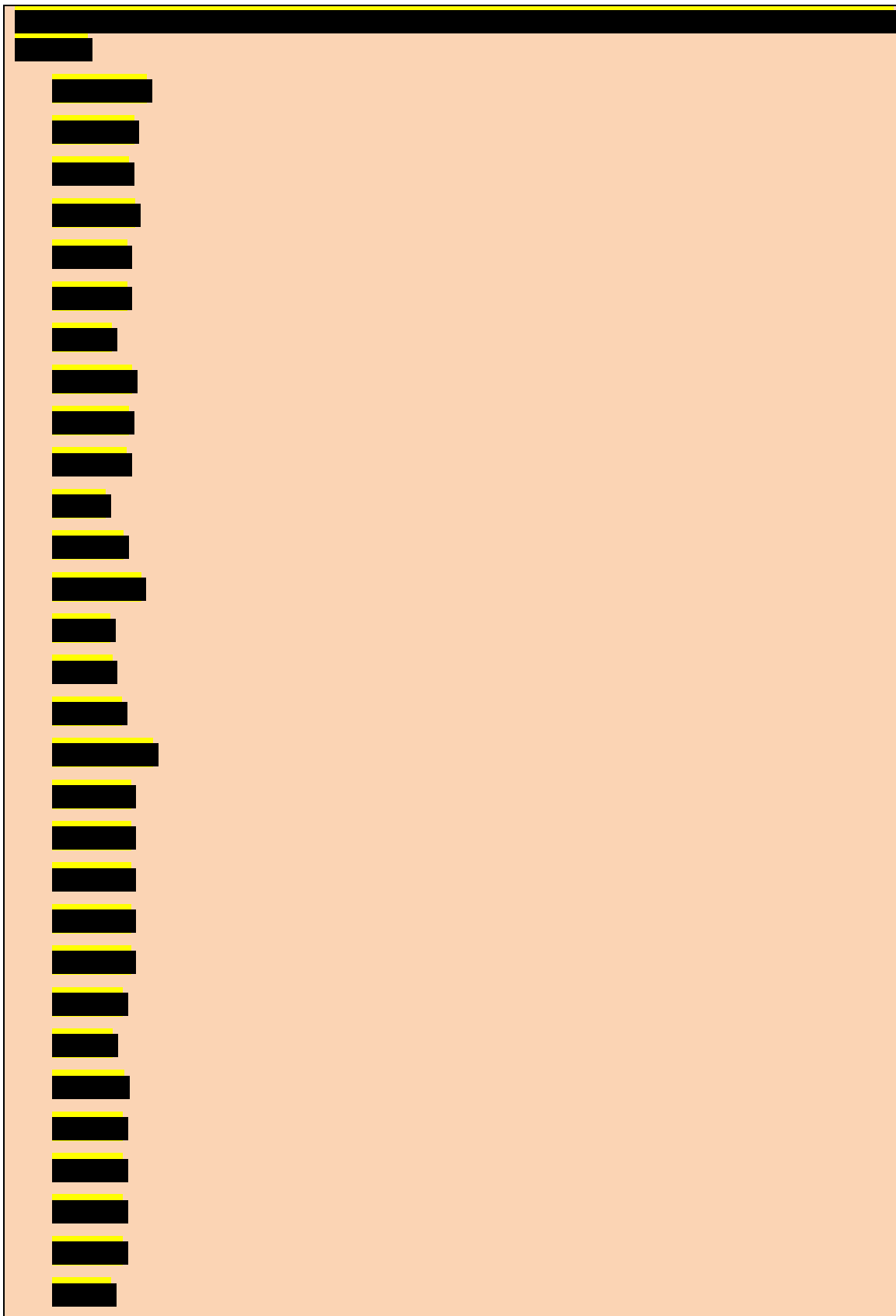
Message content:

[Redacted]

[Redacted]

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[Redacted]

[Redacted]

Message title:

[Redacted]

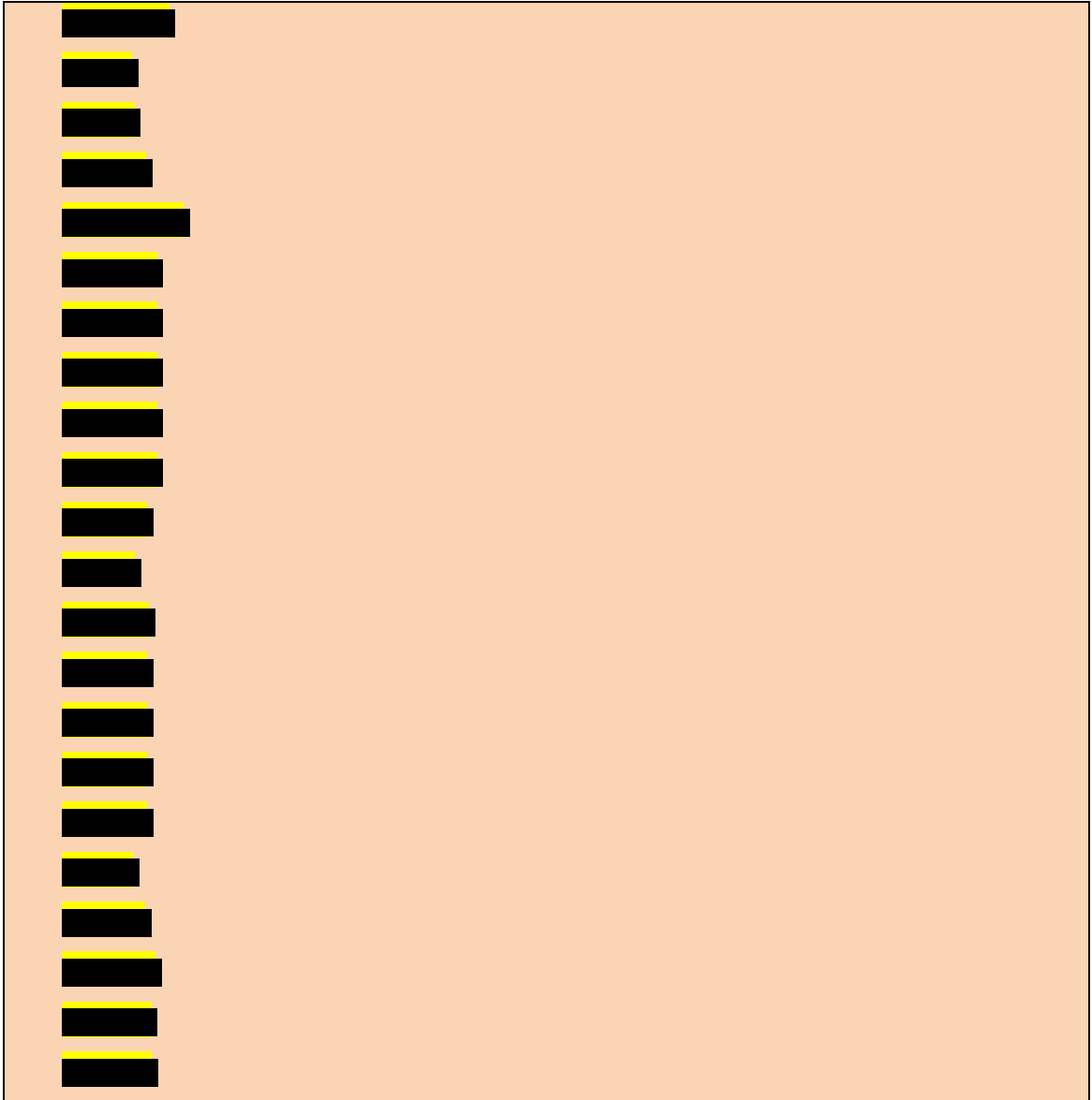
Message content:

[Redacted]

[Redacted]

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When the [redacted] is available on ProjectPlace the NCA send out the message to the following contacts: *SIDC NEMO OPSCOM Secretary and Chair*.

Message title:

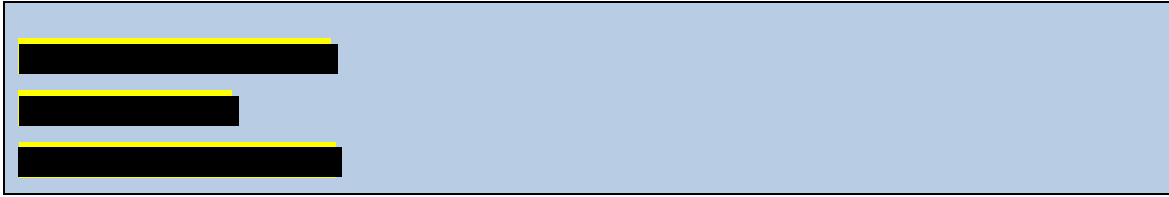


Message content:



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Although messages to Market Participants are solely NEMO’s local obligation, this message serves as a template which can be used by individual NEMO to inform the Market Participants, following the local arrangements.

This template should be referenced in the JOINT_OTH_05 procedure (System Maintenance) and it should be considered already when preparing the maintenance script whether the message is needed. The template should be amended with concrete description of the change and the impact already during the maintenance preparation. This updated message should be then part of the maintenance script so that during the maintenance the NEMOs involved can easily use it to inform the Market Participants, following the local arrangements.

Each NEMO can update the content of the message according to their needs and the local arrangements.

Message title:



Message content:



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Although messages to Market Participants are solely NEMO’s local obligation, this message serves as a template which can be used by individual NEMO to inform the Market Participants, following the local arrangements.

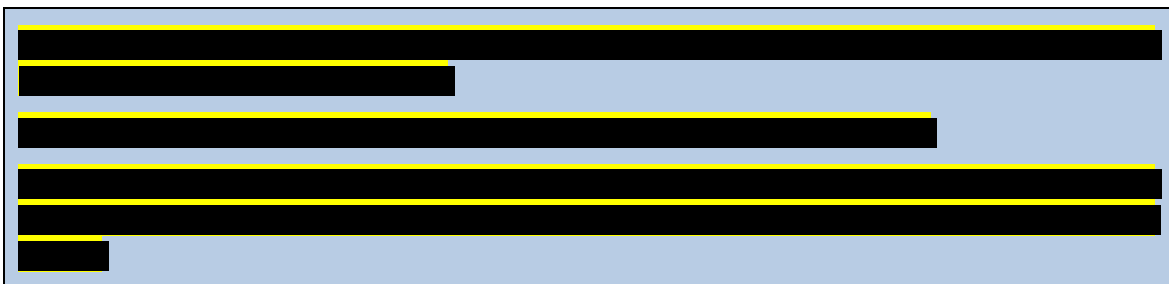
This template can be used for configuration changes where impact on XBID System is not expected, such as Transit shipper switch.

Each NEMO can update the content of the message according to their needs and the local arrangements.

Message title:



Message content:



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In case of exceptional XBID Coordinator switch where the primary Coordinator is replaced by backup Coordinator, as soon as this switch is completed, the new XBID Coordinator sends the [REDACTED] message in order to inform the other NEMOs about the exceptional situation and also to record the moment the switch took place for the later reimbursement process.

When the switch is completed, the message has to be sent only once for all roles of the XBID Coordinator (IC SPOC, NEMO CA, Colt SPOC).

Be aware that the message template is different depending whether the backup Coordinator is replacing the primary Coordinator or vice versa.

Message title:

[REDACTED]

Message content:

Backup Coordinator should send the messaging according to this template:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Annex 1: Contact List - Internal and external communication

See the document XBID operational contact list, Tabsheet “Operational Messaging”:

[REDACTED]

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